



## UTICA ROADRUNNERS BUSINESS MEETING

Monday, May 13th, 2024 6:15 pm, Boilermaker Headquarters

Board Attendance:

Meeting called to order at:

Motion to accept minutes from last meeting:

### INITIAL BUSINESS

- Update Handbook

### COMMITTEE REPORTS

- **Activities & Events – Erik Winberg**
  - **Races**
    - **The UR Four Pack** - Andrew Rubino
      - Swag arrived. All is good.
      - Extra singlets, cow bells, and blankets for sale
    - **Save Our Switchbacks** - Melissa Barlett & Sarah Harrison
      - April 20, 2024
      - Recap
    - **Summer Sizzle** - Jim Mott & Travis Olivera
      - June 16, 2024
      - Report
    - **Falling Leaves** - Andrew Rubino
      - September 22, 2024 - 50th Anniversary
      - No Report
    - **Skeleton Run** - Rob Kapfer
      - October 13, 2024
      - Working on Insurance
    - **Run 2 End World Hunger** – Rebecca LaPorte Mason Hedeem
      - No Report
    - **New Year's Run** at Accelerate – Melissa Barlett
      - No Report
  - **Virtual Events**
    - **FIVE after FIVE** – Jim Mott & Melissa Barlett
      - Report
- **Activities - Limited**
  - **Scholarships** - Travis Olivera

- Presentation June 19th at Development Runs
    - Updates
    - How many students
    - Reminders to students with partial scholarship information
  - Boilermaker Training Program - Erik/Wendy/Pete
    - Updates
  - Boilermaker Expo table and volunteers
    - <https://kesslerpromotions.com/vendors>
    - Application made
    - Start to seek volunteers in June
  - Grand Prix - Gary LaShure
    - Next races
      - 05/19/2024 Erie Canal Races
      - 06/09/2024 Patriot Run
      - 06/16/2024 Summer Sizzle
  - CNY Running Club Cup - Tim Kane
    - Update from Tim
    - Next races:
      - 06/09/2024 Patriot Run
  - Development Runs - Ashley Mancini
    - Planning for a 12-week season
    - Last day?
    - Additional updates
  - Youth XC Training Program - Nate Getman & Abbie Sutliff
    - No report
    - Invite Board Members to come to training sessions
- Activities - Ongoing
  - Volunteers - Rebecca LaPorte
    - Updates
  - Social - Melissa Barlett & Rebecca LaPorte
    - May Happy Hour on May 17th at Saranac to correspond with 5a5
  - Banquet and Awards - Jenna Stefka/Melissa Barlett
    - Updates
  - Thursday Night Runs - Wendy Bowers
    - Runs are discontinued
    - Group merged with Wednesday Sneaker Store group
- UR Supported Events
  - **Tunnel to Towers Utica 5k** - Phil Trzcinski/Alex Gonzalez
    - August 18, 2024, 9am Start
    - Updates
  - **Trenton Fish and Game Club Trail Run-Rob Kapfer**
    - August 4, 2024
    - Applied for insurance
  - **Grateful for Graham 5k** - Amanda Robertello
    - April 27, 2024
    - Recap

- Committees
  - Diversity Committee - Melissa Barlett/Michelle Truett
    - **Run Against Racism**
      - Report
  - Blood Drive - Andrew Rubino
    - No summer date at this time
  
- **Administration & Finance – Melissa Barlett**
  - Financial - Travis Olivera
    - Report submitted
    - Tax return
    - Additional Updates
  - Merchandise - Sharon Scala (contact at Sneaker Store)
    - Hats for sale for \$15
    - Still looking for a merchandise coordinator
  - Equipment and Rental - Phil Trzcinski
    - Updates
  - Membership - Rebecca LaPorte
    - Update numbers
  - Webpage/Race Calendar - Melissa Barlett & Andy Hartnett
    - Everything looks great
  - Facebook & PR - Andy Hartnett
    - Continue to advertise Scholarships
    - Feedback about give-aways
  - Newsletter
    - deadline is 20th of each month
    - Member Spotlight
  - Clubs & Organizations Liaisons - Melissa Barlett/Erik Winberg (USATF and RRCA)
    - Updates?
  - Sponsorship - Sarah Harrison
    - Mailings to sponsors with ask letter
    - Continue to solicit sponsors on website
    - Was invoice sent to Utica First?
    - Bank of Utica update
    - Look into TownSquare Media update

## **OLD BUSINESS:**

- Racing team/race captains
  - Brookfield Classic - 09/14/2024: Travis Olivera
  - Wineglass Marathon - 10/06/2024: Travis Olivera
  - Mohawk Hudson River Marathon and Half - 10/13/2024: Chris Edick

**NEW BUSINESS:**

- SS4A Focus Group
- Announcements

Meeting adjourned at

**Next Meeting: June 10, 2024 at Boilermaker Headquarters**

**Future meeting dates:**

July 8, 2024, August 12, 2024, September 9, 2024, October 21, 2024, November 18, 2024,  
December 9, 2024